

FEASIBILITY STUDY GRANT: DRAWDOWN CHECKLIST

Signed Acceptance of Offer

Supplier set up form (and Bank statement header)

Claim form

Original Invoices (Invoices must be in the name & address of the Grant aided client)

Bank Statement (only relevant transactions should be visible, all other transactions redacted)

Quotations (confirmation that value for money was achieved)

- Contracts less than €5000 at least one verbal quote documented.
 - Contracts between €50000-€25,000 a minimum of three written quotations is required.
 - Contracts above €25,000 formal tendering on www.etenders.ie or five sought and at least three received.
 - Documented reason for selection e.g. price, score
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Tax Clearance Certificate details (apply online at www.ros.ie)

Prototype & Feasibility Study Report

Own Labour Timesheet

Publicity (acknowledging ERDF/Exchequer funding on display in the business premises and on the website)
