

Application Form for LEAN for Micro

Your Local Enterprise Office:				
Name:				
Company name:				
Company address:				
Telephone:				
Mobile:				
Email:				
Website address:				
Ownership and Management Structure:				
Business type:				
Year business was established				
How long has the business been trading?				
		Current	Projected 12 months	Projected 24 months
Turnover				
Staff numbers				
- Full time				
- Part-time				

Applicant companies MUST provide: latest audited accounts (no more than 2 years old) and management accounts (no more than 6 months old) (including a profit and loss and balance sheet) directly to their LEO before submitting an application.

Description of your Business's Products / Services (150 words max)

Overview of your businesses activities whether related to the project or not

Lean Project title:
Project location: (if different from the company address)
Project details: (Max 150 words)
Project Start and End Dates <i>It is envisaged that the project takes 6-8 weeks</i>
<i>Project start date:</i>
<i>Project end date:</i>
Breakdown of key tasks and activities to be completed as part of this project:
Expected outcomes or deliverables of the project:
Lean for Micro Expenditure Costs:
Name of Consultancy Firm:
<i>Max Cost per Day:</i>

No. of Days:
Max Total Cost:
Max Grant Amount:

The Local Enterprise Office is committed to its transparency obligations under the General Data Protection Regulation (GDPR). Our data protection notice for personal data that is supplied to us by our clients is available at **www.localenterprise.ie/legal** . This notice contains important information about how we process personal data that is supplied to us by clients. We request that you read the notice carefully and that you ensure that it is made available to any data subjects (e.g. your employees) whose personal data you provide to us.

By ticking "I agree", you confirm that: (a) you have complied with your own data protection obligations in respect of the personal data that you supply to us and that you are entitled to disclose such personal data to us; and (b) you will ensure that a copy of our data protection notice is sent to data subjects (e.g. your employees) whose personal data you provide to us. (Please tick)

I agree ☐

Information will not be released as part of this application except as may be required by law, including the Freedom of Information Acts 1997 and 2003. In the event of a Freedom of Information request, the client will be given reasonable advance notice in order to contest such disclosure.

Previous Grant Aid (if any)

Has the business or any of its promoters received any other State Supports or E.U. supports?
 YES ☐ NO ☐

If YES above please give details including the date, amount and the purpose of the grant.

Other Grants Provider	Date	Amount	Purpose

Signature:

I hereby declare that the details given in this application, together with any supplementary information supplied are true and accurate

SIGNED _____ DATE _____

SIGNED _____ DATE _____