**Green for Micro Application Form**

**Key Messaging – Introduction**

The aim of the **Green for Micro** programme is to help you examine and identify cost savings and market opportunities within your business. This is achieved by looking at your business from an environmental perspective. Improving environmental performance through greater resource efficiency, can help your business achieve competitive advantage.

Projects may vary in scope from looking at your resource use and identifying opportunities for cost and emission savings to understanding your carbon footprint to implementing an environmental management system to the greening of your product or business to adapt to the changing market place. The programme will help you to make more informative decisions to assist your business to reduce costs, lower your carbon footprint as well as improve the environmental profile of the business in the marketplace.

## **Projects eligible for support include:**

* The programme is open to all micro-enterprises with up to ten employees except those involved in activities that the Local Enterprise Offices consider as ineligible or as involving an unacceptable reputational risk: gambling including ‘gaming’ (as defined in the Gaming and Lotteries Act 1956), adult entertainment, tobacco products and cannabis-based products which are not authorised as medicines)
* Turnover is in excess of 30,000€ annually
* The business is trading in excess of 6 months
* Companies forming part of a holding group, franchise, linked companies etc. are only permitted to make one application. Multiple applications will not be considered.

**The Green for Micro scheme falls under De Minimis rules relating to previous state support:**

* De Minimis Aid is small amounts of State Aid given to an undertaking and/or business which cannot exceed €200,000 over any three fiscal years regardless of size or location. De Minimis Aid can come from any State body, agency or department. If a business is part of a group, then the €200,000 limit applies to the group.
* Please note that a false declaration to show a figure under the threshold of €200,000 could mean that you would have to pay back the grant aid with interest.

Has the business or any of its promoters exceed the €200,000 limit over any three fiscal years. (Please select one)

YES [ ]

NO [ ]

## **Applicant Business Details**

|  |  |
| --- | --- |
| Business Name: |  |
| Stage of Business (Please tick one) | Start Up (<18 Months)[ ]  | Growth (>18 Months)[ ]  |
| Date Trading Commenced |  |
| Business Structure (Please tick one) | Sole Trader/Individual[ ]  | Partnership[ ]  | Limited Company[ ]  |
| Trading Address 1 |  |
| Trading Address 2 |  |
| Trading Address 3 |  |
| County |  |
| Eircode |  |
| Landline |  | Email Address |  |
| Website |  |
| Current Estimated Annual Turnover | € |

## **Project Sector Details (dropdown menu)**

### Select the main sector in which your business is/will be active

|  |  |
| --- | --- |
| Business Services |[ ]  Furniture/Light Consumer Goods Manufacture |[ ]
| Clothing & Fashion |[ ]  Manufacturing Other |[ ]
| Communications, Media & Entertainment Services |[ ]  Medical Devices Manufacture |[ ]
| Customer Services |[ ]  Packaging Manufacturing |[ ]
| Craft |[ ]  Software/IT  |[ ]
| Electronics |[ ]  Hospitality |[ ]
| Engineering |[ ]  Retail |[ ]
| Environment/Green Technologies |[ ]  Professional Services |[ ]
| Food Manufacturing & Processing |[ ]  Personal Services |[ ]
| Food Primary Sectors |[ ]

Please provide a brief description of your existing business (in less than 250 words).

|  |
| --- |
|  |

## **Employment Levels - Including Promoters**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Current | Year 1 | Year 2 | Year 3 |
| Full-Time Male |  |  |  |  |
| Full-Time Female |  |  |  |  |
| Part-Time Male |  |  |  |  |
| Part-Time Female |  |  |  |  |

## **Grant History**

Has this business or any of its promoters been in receipt of funding from a State-funded Enterprise Agency?

YES [ ]  NO [ ]

1. **Current Carbon profile**

Please provide approx. annual costs for your business under the following headings:

|  |  |
| --- | --- |
| **Costs** | **(Enter total including VAT)** |
| **Energy bills** - approx. annual EUR total for power & heat  | € |
| **Water bills** - approx. annual EUR total for water supply and discharge  | € |
| **Waste bills** - approx. annual EUR total for all waste services  | € |

1. **Project scope**

Please select one main area of interest:

|  |  |
| --- | --- |
| Resource efficiency Assessment: |  [ ]  |
| Renewable Energy Potential: |  [ ]  |
| Environmental Management: |  [ ]  |
| Carbon Footprint: |  [ ]  |
| Life Cycle Assessment: |  [ ]  |
| Ecodesign: |  [ ]  |
| Circular Economy: |  [ ]  |
| Sustainable Strategy: |  [ ]  |
| Green Procurement / Tenders: |  [ ]  |
| Sustainable Logistics: |  [ ]  |
| Sustainable Packaging: |  [ ]  |
| Communications: |  [ ]  |
| Other; Please state: |

1. **Project Objective**

|  |
| --- |
| Please provide project details of the project you are seeking support for (less than 250 words). |

Describe the actions (if any) you have taken to date to improve the sustainability of your business to improve your carbon footprint or energy efficiency and the outcomes of these actions:

|  |
| --- |
|  |

What are the key threats/weaknesses to your business in relation to sustainability and how do you propose to address them?

|  |
| --- |
|  |

1. **Green Consultant**

The Enterprise Ireland [Green Directory](https://www.leanbusinessireland.ie/wp-content/uploads/2019/12/Green-Service-Providers-Directory.xlsx) and/or the local mentor panel will be considered by the Local Enterprise Office Advisor and client to choose an appropriate consultant.

## **Signed Declaration**

I wish to apply for the Green for Micro programme under the De Minimis Regulation (EC) 1407/2013 of 18 December 2013 on behalf of [name business].  I confirm that the above information is true and correct.

I/We hereby declare that the details given in this application, together with any supplementary information supplied are true and accurate to the best of my/our knowledge and belief and I/We make this application for the Green for Micro programme on the basis of details and information given~~.~~ I/We have read and fully accept the above terms and conditions attaching to the Green for Micro programme from the Local Enterprise Office.

Clients Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE NOTE: THIS APPLICATION FORM MUST BE SIGNED BY THE APPLICANT(S).

We will accept a scanned copy of this page.

Application Form and supporting information to be signed and returned to the Local Enterprise Office. Contact details can be found at the end of this form

**Freedom of Information**

The Local Enterprise Offices will not release any information received as part of this application unless it is required by law, including the Freedom of Information Act 2014. The Local Enterprise Offices will, in all cases where a request under the Freedom of Information Acts is made, consult with applicants before making a decision on disclosure of such information

**Data Protection**

The Local Enterprise Office is committed to protecting and respecting your privacy. Our Data Protection Notice tells you about your privacy rights and sets out how we, as a Controller, collect, use, process and disclose your personal data relating to your interactions with us. Please refer to [www.localenterprise.ie/legal](http://www.localenterprise.ie/legal) for copies of our privacy notices.

Please click on the following link to find your Local Enterprise Office e-mail address to forward your completed application form to.

[Find your Local Enterprise Office](https://www.localenterprise.ie/Find-Your-Local-Enterprise-Office/)