**Duckett’s Grove Christmas Fair with Fireworks Display**

**Sunday, December 6th 2015**

The Duckett’s Grove Christmas Fair will feature a large artisan craft and food market, traditional craft demonstrations including falconry, horse shoeing, weaving, basket making, face painting and Santa’s grotto, ending with a fireworks display. The event will be heavily promoted in the local and regional media.

Stand attendance fees are as follows:

**FOOD**

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| **Discipline** | **Amount** |
|   |   |
| **Food on the go** i.e. burgers and chips, crepes, take away food. |  €60 per 6 feet of space |
| **Other food** i.e. breads, cakes, cheeses, fresh meats |  €50 per 6 feet of space |

**Exhibition space is limited to those food providers who are registered as a food producer with the HSE, specialising in Irish food products. If you wish to register with the HSE as a food producer please contact Ms. Sheelagh Mooney, Senior Environmental Health Officer, St. Dympna's Hospital, Carlow T: 059 9136564 E:****Sheelagh.Mooney1@hse.ie**

**CRAFT**

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| **Discipline** | **Amount** |
| **Full-time craft professional** |  €50 per 6 feet of space |
| **Part-time craft professional** |  €40 per 6 feet of space |

**Exhibition space is limited to those providers specialising in hand crafted Irish products, either partly or wholly made within Ireland.**

Please complete the attached booking form and return to Carlow Tourism either per e-mail or per post to the address below. Stand space will be allocated on a first come, first served basis and particularly in respect of certain food categories. Please note that a space cannot be secured without payment of fee and relevant insurance (see below).

**There has already been a considerable amount of interest in our Christmas fair so I would advise you to complete your booking form as soon as possible to secure attendance.**

**INSURANCE**

Please note that you must arrange public liability insurance (if not already in place) if you are intending to exhibit at the Duckett’s Grove Christmas Fair and Fireworks Display on December 6th 2015. **This insurance must indemnify Carlow Tourism, Carlow County Council and Carlow County Development Partnership in respect of all activities being undertaken by you in August and December.**  Please ensure that a copy of your public liability insurance together with the indemnity to the above parties is returned to our offices with the attached booking form. Unfortunately we will not be in a position to cover attendance of any stands which do not produce the necessary documentation.

A suitable wording includes an overview of your policy with limits of indemnity to include a specific statement as follows:

*We confirm that the above mentioned policy provides an indemnity as follows :*

*Carlow Tourism, Carlow County Council and Carlow County Development Partnership*

*are noted as a Principal under the terms of this policy and an indemnity is provided to them in accordance with the following indemnity to principals clause which forms part of the policy.*