**Using Revenue Online Services**

**Location: Enterprise House, O’Brien Road, Carlow**

**Duration: ½ day**

**Time: 9.30 a.m. – 1.00 p.m**

**Date: 28th September 2017**

**Trainer: Christine O' Brien - Talentpool**

**Fee: Free**

**Number of Places: 15**

This seminar has been designed for owner managers and staff who are involved in the use of Revenue Online Services as part of their normal business activity. This course is designed for start up companies or individuals who have recently completed the Start Your Business Course and are in the process or have just registered their business either as a sole trade or limited company.

**Content Includes**:

* How to register for ROS
* The importance of the Digital certificate
* Setting up ROS
* How to use the reporting features of ROS
* How to use make a return offline
* Employee details
* Introduction to INTRASTAAT

At the end of the programme participants should understand how to register for, and make returns using Revenue Online Services

To book a place on this course please email enterprise@carlowcoco.ie or phone 059 9129783