



**Lean for Micro – Kildare Local Enterprise Office
Expression of Interest Form**

Company name	
Address	
Date	

Lean Business Offer

Directory of Service Providers

1. Lean for Micro Kildare

The Local Enterprise Office Kildare recognises the importance of the development of management skills for people managing their own micro or small enterprises. It also recognises the very substantial improvements in productivity and profitability that can result from the application of LEAN principles in an organisation and aims to support managers in effectively embracing LEAN methodologies in their businesses.

2. How to submit your completed application

Please ensure completed application is returned by email to localenterprise@kildarecoco.ie

APPLICATION Part 1: Summary Profile

1.1 Applicant and Business Contact Details			
Name		Job Title	
Company Name		Company address	
Mobile No.		e-mail address	
Tel. No.		Web Address	
CRO Number		Year Business was established	
How long has the business been trading?			

1.2	Company Sector (Of the following sectors listed-please mark with an X which sector your business operates in)	
Business Services		
Clothing & Fashion		
Communications, Media & Entertainment Services		
Customer Services		
Craft		
Electronics		
Engineering		
Environment/Green Technologies		
Food Manufacturing & Processing		
Food Primary Sectors		
Furniture/Light Consumer Goods Manufacture		
Manufacturing Other		
Medical Devices Manufacture		
Packaging Manufacturing		
Software/IT		
Business Services		
Clothing & Fashion		
Communications, Media & Entertainment Services		
Customer Services		
Other Please specific		

1.3	Brief Company Profile and History (e.g. background, ownership, specialist areas, key business sectors etc. Max 6 lines.)	

1.4	Business Profile		
	Please include current information on the following, with plans for future growth in Turnover and Staff Numbers.		
	Current	Projected 12 months	Projected 24 months
Turnover			
Staff Numbers			
Full-Time			
Part-Time			

1.5	Business Profile Please estimate the approximate percentage of your business turnover derived from:		
	SME companies in Ireland	Large companies in Ireland	International companies outside Ireland

1.6	Business functions <i>Insert a 1 to which business function your business firstly requires support in. Continue this with a 2 for which business function your secondly requires support in.</i>									
	Strategy	Finance	Marketing	Sales	Operations	Product / Service Development	Human Resources	Logistics	Environment / Sustainability	Management Information Systems

1.7	Previous State Assistance (e.g Funding from the Local Enterprise Offices, Enterprise Ireland, New Frontiers participant)

1.8	Previous Experience (If you have undertaken previous LEAN or Business Development project within the business in the past please outline max 10 lines)

1.9	Ambitions for the programme (What are the main reasons that you will benefit from doing the Lean for Micro Programme, What goals have you for the programme?)

2.0	Staff Profile (nominate up to 3 key staff members whom you would use on Lean Business assignments)	
	Staff name	Key specialist area or skill set
	1	
	2	
	3	

2.1	Promoter Commitment (For participating businesses to benefit from the programme we require that the promoter/key decision maker in the business is committed to the programme)	
Yes the promoter/key decision maker will be committed to the Lean for Micro programme	No the promoter/key decision maker will be unable to commit to the Lean for Micro programme	

3. Declaration

DECLARATION

I have read and understand the directory guidelines and declare that the information I have submitted above is true and accurate. I consent to the Local Enterprise Office Kildare assessing the information provided for the purposes of gauging suitability for the Lean for Micro Kildare Programme.

Consent to Contact about Future Business Support Services: Kildare Local Enterprise Office provides a service to inform clients about future business support services. If you would like to be kept informed of available business supports and opportunities, and consent to our office contacting you about these services, please tick any of the following boxes to indicate your preferred means of communication.

Your consent can be withdrawn at any time and we do not share personal data with third parties.

As a regular provider of business courses and a supplier of business support services, Kildare Local Enterprise Office may from time to time, need to contact clients to notify them of details related to their enquiry or business support service. Please tick the consent box below to confirm acceptance. Your consent may be withdrawn at any time by contacting us at localenterprise@kildarecoco.ie. The information you provide will be held in accordance with the Data Protection Acts 1988-2018. The full terms of our privacy, data protection and GDPR policies protecting your personal data can be found at www.kildare.ie/CountyCouncil/DataProtection

I consent to Kildare Local Enterprise Office contacting me in relation to general matters related to this enquiry.

I do not consent to Kildare Local Enterprise Office contacting me in relation to general matters related to this enquiry.

Signed:

Name:

Position in Company:

Date: