

INVITATION TO QUOTE

To design and create awards for

County Louth National Enterprise Awards 2025

On behalf of
Local Enterprise Office Louth

Request for Quote Issued	2 nd January 2025
Closing Date for Proposals	24 th January 2025
Selection of artist/maker	27 th January 2025
Delivery of Awards	5 th March 2025

Queries via email to tenders@leo.louthcoco.ie only

Louth County Council, Town Hall, Crowe Street, Dundalk, Co. Louth
Tel: 042 9335457
info@leo.louthcoco.ie www.localenterprise.ie/louth

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An Roinn Fiontar,
Trádála agus Fostaíochta
Department of Enterprise,
Trade and Employment



Comhairle Contae Lú
Louth County Council

Background

The National Enterprise Awards is a national competition run by the former County & City Enterprise Boards since 1998, now the LEO's, and is open to any LEO client that has availed of Measure 1 / other grant aid supports and Measure 2 supports. The competition is open to manufacturing & internationally traded services businesses in all sectors, structured at local or county level and culminates in a prestigious national final.

The aim of the National Enterprise Awards is to showcase, encourage and support a culture of enterprise and entrepreneurship in our communities in Ireland, to promote entrepreneurship and to showcase, encourage and to celebrate the achievement of clients of the LEOs.

LEO Louth

LEO Louth is currently running the Louth round of the National Enterprise Awards 2025 which will culminate in a final during the first week of March 2025. As part of the final event we will present a maximum of 5 awards to the winners in each of four categories outlined below and an overall winner award, which will be larger in size.

Award Categories:

- * Best Start Up Business Award
- * Best Established Business Award
- * The Innovation Award
- * Green/Sustainability Award
- * Overall County Winner Award (larger in size)

The Brief

Local Enterprise Office Louth wishes to commission a Louth based artist or designer-maker to create a maximum 5 awards/trophies (4 sectoral awards plus one overall winner) to be presented to the winners at an event on March 7th.

Materials to be considered will be ceramic, metal, wood, glass, stone, paper and/or textile, and the final works will need to be of a permanent nature (textiles will be expected to be durable for 5 years). The work should be designed with minimal ongoing maintenance requirements and should be domestic in scale.

The Artist (s) or Designer-Maker (s)

We are looking for experienced artists or crafts makers with experience of working to an appropriate scale and profile, and able to keep within schedules and budgets.

Commissioned artists/makers will also need to be able to source and budget accurately for fabrication, packaging and delivery costs.

Timescale

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Closing date for proposals:	24 th January 2025
Selection of artist/maker & design:	27 th January 2025
Delivery Date (larger overall and 4 category awards):	5 th March 2025

Budget

Please provide a budget breakdown for completion of this commission, to include all artist time, expenses, design, fabrication and delivery costs. Approx. budget available is €3500 exclusive of VAT. Please price each award individually.

Next Step

If you would like to be considered for this commission, please submit the following;

- design proposals for Local Enterprise Awards (not more than 2 A3 pages)
- a detailed budget outlining all costs. Please price each award individually.
- a covering letter stating why you would like to work with us on this project and current CV

Closing date for RFQ is

A response to this RFQ can be submitted by e-mail.

Completed proposals to be received by **12 noon, Friday January 24th to e-mail address below** with Louth Enterprise Awards 2025 in the subject bar:

tenders@leo.louthcoco.ie

Please note due to Council email restrictions we will not be able to receive emails larger than 3mb so you may need to submit your proposal in several emails which should be clearly numbered.

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Any queries should also be addressed to tenders@leo.louthcoco.ie.

