****

# Go-2-Tender 2 Day Workshop Application Form

Please complete **in full** – This document will form the basis for selection.

There is likely to be significant demand for the workshops. The more information we have the better we can assess suitability for the Go-2-Tender workshops.

**There are several workshop dates and venues available for the Go-2-Tender workshops. Please indicate your preferred venue/dates.**

|  |  |
| --- | --- |
| **Venue of Interest** | **Dates** |
| Click here to enter text. | Click here to enter text. |

|  |
| --- |
| **Company Information** |
| **Business Name:** | Click here to enter text. |
| **Date Established:** | Click here to enter a date. |  **No. of employees:** | Click here to enter text. |
| **Participant Name:** | Click here to enter text. |
| **Position:** | Click here to enter text. |
| **Address** |  |
| **Address 1:** | Click here to enter text. |
| **Address 2:** | Click here to enter text. |
| **Town / City:** | Click here to enter text. |
| **County:** | Choose an item. |
| **Postcode / Eircode:** | Click here to enter text. |
| **Company VAT Number:** | Click here to enter text. | Please tick here if not registered for VAT: [ ]  |
| **Telephone:** | Click here to enter text. | (M): Click here to enter text. |
| **Participant’s direct email:** | Click here to enter text. |
| **Website:** | Click here to enter text. |

|  |  |  |
| --- | --- | --- |
| **Are you a client of:** | Enterprise Ireland | Click here to enter text. |
| Invest Northern Ireland | Click here to enter text. |
| **Sector/ NACE Code:** | Click here to enter text. |
| **How did you hear about the programme:**e.g. *ITI Direct Mail, ITI Event, ITI Social Media, Envision Direct Mail, Agency Referral, Consultant Referral, Online/Web, Advert/ Radio, Other event, Word of Mouth* | Click here to enter text. | **Other:** Click here to enter text. |
| **Please describe your product / service:** | Click here to enter text. |
| **Who do you sell to currently:*****(type of customers)*** | Click here to enter text. |
| **Financial Information** |
| **Total Turnover***(Most recent financial Year)***Gross Profit****Net Profit** | £/€ Click here to enter text.£/€ Click here to enter text.£/€ Click here to enter text. |
| ***\*Note-*** *This information will be treated with strictest confidence but is required by InterTradeIreland to authorise participation.* |
| **Geographical Spread of your Current Business** |
| **Please provide a breakdown [in % terms] of your sales last year by geographical market.** |
| ***% NI:*** Click here to enter text.***% ROI:*** Click here to enter text.***% Export business off the island of Ireland:*** Click here to enter text. |

|  |
| --- |
| **Previous Tendering Experience** |
| **Can you please provide an indication of your previous tendering experience:**

|  |  |  |
| --- | --- | --- |
|  | **No. Tenders Submitted in Last 12 Months** | **No. Tenders Won in Last 12 Months** |
| **In your own Jurisdiction** | Click here to enter text. | Click here to enter text. |
| **In the opposite Jurisdiction** | Click here to enter text. | Click here to enter text. |

**Typical Tender Value that you have submitted/won:** **£/€** Click here to enter text. |
| **Please comment on your experience of targeting the Public Sector Market:**Click here to enter text. |
| **New Business in the Public Sector Market** |
| **Where do you envisage winning business in the All Island Public Sector Market?** *(if known)*Click here to enter text.*\*If not - the Go-2-Tender Programme can help to identify opportunity in the Public Sector market.* |
| **Commitment to the Programme** |
| **What is your objective for participating on the Go-2-Tender Programme?**Click here to enter text. |
| **Is the senior management of the business committed to (please tick)**1. Developing business in the Public Sector

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [ ]  |

1. Participating on the Go-2-Tender programme to help build the business

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [ ]  |

 |

|  |
| --- |
| **Dietary Requirements** |
| Should you have any special requirements relating to access or diet, please comment below:Click here to enter text. |

|  |
| --- |
| **Confirmation and Terms & Conditions** |

I hereby acknowledge that I have read and understood the terms and conditions embedded in the PDF document in the Go 2 Tender Application Form; ‘T&Cs G2T’and I agree to all of the terms.



**Signed:** Click here to enter text.

**PRINT:** Click here to enter text.

**Position:** Click here to enter text.

**Date:** Click here to enter text.

In order to progress your application InterTradeIreland will be required to hold and process some of your personal data and we have detailed policies in place to do so.

You can find our Privacy policy [here](http://www.intertradeireland.com/tools/privacy_statement/) and Data Retention Policy [here](http://www.intertradeireland.com/tools/privacy_statement/) and on our website [*intertradeireland.com*](http://intertradeireland.com)

[ ]  Please tick that you agree to InterTradeIreland holding and processing your data in line with our privacy policies.

**The completed application form should be returned to:**

***laurak@envision-ni.co.uk***

