

Application for Mentor Support

Please return completed form to: Local Enterprise Office South Dublin, County Hall, Tallaght, Dublin 24; Tel 01 4149000; email: info@leo.southdublin.ie

This application may be accompanied by supporting documentation

Applicant's Details: Title:		Firstname:		Surname:	
Address:		Phone:			
		Fax:			
		Email:			
		Website:			
		Mobile:			
Present Employment Status:					
Employed: <input type="checkbox"/> Self-employed: <input type="checkbox"/> Unemployed: <input type="checkbox"/> Home Duties: <input type="checkbox"/>					
Training / Education:					
Business Name: (If Known)					
Business Address: (if different to above)					
Business Telephone No's : Fixed Line: Mobile:					
Email Address:					
Legal Structure:					
Sole Trader: <input type="checkbox"/> Partnership: <input type="checkbox"/> Ltd Company: <input type="checkbox"/> Co-operative: <input type="checkbox"/> Other: <input type="checkbox"/> Not yet finalised: <input type="checkbox"/>					
What are your Key Products And Markets?					

Date Trading Commenced?	
Approximate Turnover?	€
Number Employed?	
Approximate Profit?	€
Business Plan Available?	
Accounts Available?	
Background on Company & Key Management:	
SWOT ANALYSIS	
INTERNAL STRENGTHS	INTERNAL WEAKNESSES
EXTERNAL OPPORTUNITIES	EXTERNAL THREATS
WHAT DO YOU HOPE TO ACHIEVE BY HAVING A MENTOR? (OBJECTIVES)	
Is there any further information which you wish to add?	
Please indicate how you found out about the services of the South Dublin County Enterprise Board?	
Promoters Signature:	Date:
<p><i>Note: A modest mentoring fee of €10 / hour (Pre enterprise) or €20 / hour (other) applies payable directly to Local Enterprise South Dublin preferably using payment facility on www.localenterprise.ie/southdublin</i></p>	

Office use only:

LEO Reference Number:

Assessment / Recommendation:

Assignment duration:

Fee due:

Staff Signature:

Date: