



Oifig
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Local
Enterprise
Office

Green for Micro Programme for Border Counties

Phase 2 (Application Form)

(Cavan, Donegal, Leitrim, Louth, Monaghan and Sligo)

Under the Border Regional Stimulus Package



Freedom of Information

The Local Enterprise Offices will not release any information received as part of this application unless it is required by law, including the Freedom of Information Act 2014. The Local Enterprise Offices will, in all cases where a request under the Freedom of Information Acts is made, consult with applicants before making a decision on disclosure of such information.

Data Protection

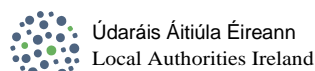
The Local Enterprise Office is committed to protecting and respecting your privacy. Our Data Protection Notice tells you about your privacy rights and sets out how we, as a Controller, collect, use, process and disclose your personal data relating to your interactions with us. Please refer to www.localenterprise.ie/legal for copies of our privacy notices.

Note:

If grant aid is received, it will be included in the list of beneficiaries under Art. 115 (2) of Regulation (EU) No. 1303/2013 (Common Provisions regulation). This list will be updated every six months and can be accessed on the Regional Assembly websites.

...Let's talk business

#makingithappen



PHASE 2

The aim of the Green for Micro programme is to help you identify cost savings and market opportunities for your business. Improving environmental performance through greater resource efficiency can help your business achieve competitive advantage.

Projects may vary in scope from looking at your energy costs, waste costs, guidance with environmental system, or the greening of your product or business to adapt to the changing market place. The programme will help you to make more informative decisions to assist your business in reducing costs, lowering your carbon footprint as well as improving the environmental profile of your business in the marketplace. This is achieved by looking at your business from an environmental and Green perspective.

Projects eligible for support include

- Eligible Expenditure will be items identified through Audit completed in Phase 1
- Grant Covers 50% of eligible costs (net of vat) to a max of €2,500.
- Applications must be made prior to any expenditure being incurred
- Payments will be made to approved projects on receipt of proof of payment of all qualifying and approved expenses.

Grant Terms

- Existing eligible LEO Clients within the geographic location of the Border counties of Cavan, Donegal, Leitrim, Louth, Monaghan and Sligo.
- Enterprises not employing more than 10 people;
- Enterprises operating in the commercial sphere
- Enterprises must not have received any funding for this proposal from any other source

Eligible Expenditure categories

- Eligible items identified during course of Audit in phase 1 of programme.

Note: For expenditure less than €5,000 one quote is needed, for expenditure greater than €5,000, three written quotations for each item is needed.

De Minimis

De Minimis declaration - previous state support (if any)

YES

NO

De Minimis Aid is small amounts of State Aid given to an enterprise which cannot exceed €200,000 over any three fiscal years to any company irrespective of size and location. De Minimis Aid can come from any State Body, agency or department.

Please note that a false declaration to show a figure under the threshold of €200,000 could later mean that you would have to pay back the grant aid with interest.



Application Form for Green for Micro Programme

1. Applicant Contact Details

Promoter:

| | |
|-----------------------------|--|
| Prefix (Mr. / Mrs. / Ms.) | |
| First Name | |
| Last Name | |
| Address for Correspondence: | |
| Mobile | |
| Landline | |
| Email | |

2. Applicant Business Details

| | | | |
|--------------------------------------|---|--|--|
| Business Name: | | | |
| Stage of Business (Please tick) | Pre Start-Up <input type="checkbox"/> | Start Up (<18 Months) <input type="checkbox"/> | Growth (>18 Months) <input type="checkbox"/> |
| Business Structure (Please tick) | Sole Trader/Individual <input type="checkbox"/> | Partnership <input type="checkbox"/> | Limited Company <input type="checkbox"/> |
| Business Address | | | |
| Landline | | Email Address | |
| Website | | | |
| Date Trading Commenced | | | |
| Current Estimated Annual Turnover | € | | |

Application Form for Green for Micro Programme

3. Project Sector Details

Select the sector(s) in which your business is/will be active

| | | | |
|--|--|--|--|
| Services provided to other business | | Food Manufacturing & Processing | |
| Design and manufacture of Clothing & Fashion | | Furniture/Light Consumer Goods Manufacture | |
| Digital media, wireless communications, | | Manufacturing Other | |
| International Consumer Services | | Medical Devices Manufacture | |
| Craft | | Packaging Manufacturing | |
| Electronics | | Software/IT | |
| Engineering | | | |

Please provide a brief description of how your existing business has addressed environmental issues to date.



Application Form for Green for Micro Programme

4. Employment Levels - Including Promoters

| | Current | Year 1 | Year 2 | Year 3 |
|-----------|---------|--------|--------|--------|
| Full-Time | | | | |
| Part-Time | | | | |

5. Issues Identified Under Mentoring

| | |
|--|--|
| | |
| | |
| | |
| | |
| | |

Future Focus of your Business

Based on the areas highlighted under mentoring, what areas do you wish to specifically address under this application.

What are the key threats/weaknesses to your business in relation to sustainability and how do you propose to address them:

Describe actions and costs incurred to date in making your business greener:



Application Form for Green for Micro Programme

6. Schedule of Planned Expenditure

The Green for Micro programme is designed to assist *your business to reduce costs, lower your carbon footprint, and improve the environmental profile of your business*. The Grant covers 50% of qualifying expenses (excluding VAT), subject to a maximum of €2,500

PLEASE NOTE:

- Quotations must be provided
- Only Expenditure items that fall under the Category Headings listed below and approved as part of the audit and application may be considered.
- Implementation of Energy Management Systems, Reducing Carbon Footprint and Water Management.

| Activity | Supplier | Item Cost € (excl. VAT) | Grant Sought (50% Item Cost) | Quotation (Please Tick) |
|---------------------------|----------|----------------------------|---------------------------------|----------------------------|
| Energy Management Systems | | | | |
| Reducing Carbon Footprint | | | | |
| Water Management | | | | |
| Other Green | | | | |
| TOTAL COSTS | | € | € | |

7. Grant History

a) Has this business or any of its promoters been in receipt of funding from a State-funded Enterprise Agency?

YES

NO

If YES, please provide details including the date, amount and the purpose of the grant ie. Innovation voucher, seed capital, feasibility/capital/employment/trading online voucher/technical assistance for micro exporters/Ireland's Best Young Entrepreneur, Investment funding or other grants.

| Grant Provider | Date | Amount (€) | Purpose |
|----------------|------|------------|---------|
| | | | |
| | | | |

b) Will this project proceed without grant assistance?

YES

NO



Application Form for Green for Micro Programme

8. Additional Information

(All of the following must be answered or otherwise your application may be considered invalid)

- a) The Local Enterprise Office is committed to its transparency obligations under the General Data Protection Regulation (GDPR). Our data protection notice for personal data that is supplied to us by our clients is available at www.localenterprise.ie/legal. This notice contains important information about how we process personal data that is supplied to us by clients. We request that you read the notice carefully and that you ensure that it is made available to any data subjects (e.g. your employees) whose personal data you provide to us.

By ticking "I agree", you confirm that: (a) you have complied with your own data protection obligations in respect of the personal data that you supply to us and that you are entitled to disclose such personal data to us; and (b) you will ensure that a copy of our data protection notice is sent to data subjects (e.g. your employees) whose personal data you provide to us. (Please tick)

I AGREE

- b) Do you understand and accept that the Local Enterprise Office will only consider, for funding purposes, those expenses that are eligible and which have been incurred on or after the date this application form is received by the Local Enterprise Office? (Please tick)

YES

NO

- c) Do you understand that the Local Enterprise Office requires all applicants to be in a position to drawdown any funding offer within a maximum of 6 months of any letter of offer and do you accept that in the event of a funding offer being made, any approved amount not drawn down by the offer expiry date will automatically be decommitted? (Please tick)

YES

NO

- d) A valid Tax Clearance Certificate (TCC) is required by a business that has been approved state funding or confirmation from the applicant by the provision of tax number, tax district and a statement that the applicant is up to date in his/her tax affairs. Do you currently have this certificate or can you provide such confirmation? (Please tick)

YES

NO

NB. You will be required to provide a valid certificate/ confirmation to the Local Enterprise Office before any grant payments can be made. Site visit - proof of purchase/installation.

De Minimis

De Minimis declaration - previous state support (if any)

YES

NO

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9. Signed Declaration

I/We hereby declare that the details given in this application, together with any supplementary information supplied are true and accurate to the best of my/our knowledge and belief and I/We make this application for financial assistance on the basis of details and information given. I/We have not sought and will not seek grant aid from any other Government-funded agency in respect of this expenditure. I/We have read and fully accept the above terms and conditions attaching to grant aid from the Local Enterprise Office.

| PROMOTER NAME | SIGNATURE | DATE |
|---------------|-----------|------|
| | | |
| | | |
| | | |

PLEASE NOTE:

1. THIS APPLICATION FORM MUST BE SIGNED BY THE APPLICANT(S).
We will accept a scanned copy of this page.
2. Application Form and supporting information to be signed and returned to the Local Enterprise Office.
Contact details can be found at the end of this form.



Application Form for Green for Micro Programme

Appendix 1 - NB

Application Check List (Please tick) : To Be Fully Completed

| | YES | NO |
|--|-----|----|
| Application Form Completed (Signed and Dated) | | |
| Quotations | | |
| Confirmation of Grant Aid sought from other Agencies | | |
| CRO Number (Companies Only) | | |

Office Use Only:

Recommendation:

Recommended by: _____

Approved: _____ Date: _____

Other Relevant Information

[Large grey rectangular area for inputting other relevant information]

the 1990s, the number of people in the UK who are employed in the public sector has increased from 10.5 million to 13.5 million, and the number of people in the public sector who are employed in health care has increased from 2.5 million to 3.5 million (Department of Health 2000).

There are a number of reasons for this increase. One of the main reasons is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who need to be treated in hospitals and other health care settings.

Another reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who need to be treated in hospitals and other health care settings.

A third reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who need to be treated in hospitals and other health care settings.

A fourth reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who need to be treated in hospitals and other health care settings.

A fifth reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who need to be treated in hospitals and other health care settings.

A sixth reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who need to be treated in hospitals and other health care settings.

A seventh reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who need to be treated in hospitals and other health care settings.

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Contact details

www.localenterprise.ie